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10 September 1973

MEMORANDUM FOR:

Director of Security

THROUGH

Deputy Director for Intelligence

SUBJECT

Visitor-No-Escort Badges

REFERENCE

CIA Headquarters Notice

14 March 1973

STATINTL

1. It is requested that Visitor-No-Escort Badges be approved for the following categories of non-Agency personnel associated with COMIREX activities:

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- a. DIA officers assigned as members of the COMIREX Staff. These officers work full-time as integrated members of the COMIREX Staff in CIA Headquarters and/or They require both H and F indicators on their badges to permit free working access to all areas during both day and non-duty hours to carry out their assigned responsibilities. A list of the three officers falling into this category at the present time is attached at Tab A.
- b. Non-Agency officers who regularly attend meetings of the Imagery Collection Requirements Subcommittee (ICRS) or work with the ICRS to provide timely guidance to the operators of over-

head reconnaissance collection systems. This would include all ICRS members as well as some alternates and technical specialists. ICRS regularly has one formal meeting each week but there is often need for special meetings and visits to the ICRS Staff by individual members to review mission activity or exchange information. This latter is an important community coordinating function and is to be encouraged. A review of visits to CIA by officers in this category who hold VNE badges during the last quarter indicates a rather wide variance so far as number of visits is concerned, but it is considered essential that all of these officers have the mobility the VNE badges provide. Since ICRS deals almost exclusively with material in special security compartments, these badges should have H indicators. ICRS members and other ICRS-associated officers for whom VNE badges are being requested are listed at Tab B.

- c. A small number of senior officials from other Government agencies who do not visit CIA buildings often but for whom protocol considerations make it appropriate to exempt them from the "100 visits per year" requirement. At the moment there are two DIA officers I would nominate for this special consideration. Badges for these officers, as listed in Tab C, should have
- 2. In the interest of keeping the number of VNE Badges sponsored by this office to a minimum, we have not been requesting VNE Badges for COMIREX members since meetings are regularly held in CIA Headquarters, we will continue to follow the practice of requesting the Chief Receptionist to issue Conference Badges for

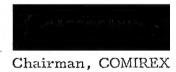
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attendance at that meeting. This same system is used for meetings of the Sanitization and Decontrol Working Group as well as for other ad hoc groups that do not meet frequently or on a regular schedule.

3. Visitor-No-Escort Badge Approval Requests (Form 2001) are attached for the persons listed in Tabs A, B, and C. It would be appreciated if these forms could be processed and badges issued prior to 30 September when VNE Badges currently held by many of these officers expire. If you concur, COMIREX will deal directly with the Badge Office on additions or changes to these lists after request forms have been reviewed by the Personnel Security Division and the Compartmented Information Branch.

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Attachments

CONCUR:

Deputy Director for Intelligence

Date

Tab B

NAME

BARR, Alfred R.

DEPACE, Anthony J.

FLEXENHAR, William J.

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GILLIAM, Penman R.

KILLELEA, Francis R.

KNODLE, William C., Cdr.

LAING, Richard L., Maj.

LUCAS, Bradley D., Maj.

ST. CYR, J. Charles

URBAN, John M.

AGENCY

State Member

Army Alternate

DIA Member

Navy Alternate

DIA Alternate

NSA Member

DMA Member

Navy Alternate

DMA Alternate

Air Force Alternate

Air Force Member

Army Member

Navy Member

Tab C

NAME

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POSITION

Deputy Director for Collection and Surveillance, DIA Alternate Chairman, COMIREX

Assistant Deputy Director for Collection and Surveillance, DIA DIA Member, COMIREX